



The Brainerd Lakes Affiliate of Susan G. Komen for the Cure®—along with those who generously support us with their talent, time and resources—is working to better the lives of those facing breast cancer in our community. We join more than 100,000 breast cancer survivors and activists around the globe as part of the world’s largest and most progressive grassroots network fighting breast cancer. Through events like the Komen Brainerd Lakes Race for the Cure, we have invested the monies raised in local breast health and breast cancer awareness projects in Cass, Crow Wing and Aitkin counties. Up to 75 percent of net proceeds generated by the Komen Brainerd Lakes Affiliate stay in the three county area. The remaining income goes to the national Susan G. Komen for the Cure Grants Program for energizing science to find the cures.

### **About Susan G. Komen for the Cure**

Nancy G. Brinker promised her dying sister, Susan G. Komen, she would do everything in her power to end breast cancer forever. In 1982, that promise became Susan G. Komen for the Cure and launched the global breast cancer movement. Today, Komen for the Cure is the world’s largest grassroots network of breast cancer survivors and activists fighting to save lives, empower people, ensure quality care for all and energize science to find the cures. Thanks to events like the Komen Race for the Cure, we have invested nearly \$1 billion to fulfill our promise, becoming the largest source of nonprofit funds dedicated to the fight against breast cancer in the world. For more information about Susan G. Komen for the Cure, breast health or breast cancer, visit [www.komen.org](http://www.komen.org) or call 1-877 GO KOMEN.

### **Funding Opportunities**

The Komen Brainerd Lakes Affiliate is currently offering grants up to \$5,000 to support breast health education projects, conference, and travel scholarships.

### **Important Dates**

Small Grants Applications are accepted throughout the year. However, requests for support of travel scholarships, conferences, or other events must be received at least six weeks prior to the event.

### **Eligibility**

Applicants and institutions must conform to the following eligibility criteria to be considered for funding:

- Applicants must ensure that all past and current Komen-funded grants or awards are up-to-date and in compliance with Komen requirements.
- Institutions must be located in or providing services to one or more of the following locations:
  - Cass County
  - Crow Wing County
  - Aitkin County
- Project must be specific to breast health and/or breast cancer
- The applicant must be a non-profit organization with federal tax exemption. Individuals may not receive grants.

- Funding requests should not be for a project that would normally be eligible for funding through the yearly peer-reviewed Komen Grant process.
- Small Grant applicants are restricted to a maximum combined award of \$5,000 per calendar year, per program for any type of Small Grant (Travel, Conference and/or Small Grant). Travel Grants are limited to two per year, per program.

### **Allowable Expenses**

Funds may be used for the following types of program expenses:

- Educational materials
- Meeting Costs
- Supplies
- Travel
- Other direct program expenses
- Equipment for educational purposes

Funds may **not** be used for the following purposes:

- Salaries and fringe benefits
- Clinical services or patient care costs
- Medical equipment
- Medical or scientific research
- Scholarships or fellowships
- Indirect costs
- Construction or renovation of facilities
- Political campaigns or lobbying

### **Educational Grants**

Purpose: To raise awareness of breast cancer and increase the capacity of effective breast health programs

Amount: Up to \$5,000

Recognition requirements: The Brainerd Lakes Affiliate of Susan G. Komen for the Cure® must be recognized in all materials.

### **Travel Scholarships**

Purpose: To assist grantees, health care professionals and advocates to attend, participate in and/or present at meetings, conferences or symposia that would increase the community knowledge of breast cancer and facilitate the exchange of ideas and communication between the scientific and lay public.

Amount: Up to \$1,000 for conferences in North America and up to \$2,000 for conferences outside of North America. Travel scholarships are to and report is submitted along with a reimbursement request and receipts.

### **Conference Grants**

Purpose: To partner with other organizations to support local scientific or educational conferences, with an emphasis on those that enhance the interaction between the advocate, healthcare and scientific communities. The content must focus on breast cancer or breast cancer must make up a significant part of the conference

Amount: Up to \$5,000.

Recognition requirements: Conference organizers must provide complimentary registration for at least two (2) Affiliate representatives and an Affiliate display area where appropriate. In addition, the [Affiliate] of Susan G. Komen for the Cure must be recognized in all materials.

### **Submission Requirements**

To apply for a Small Grant, send a type-written letter up to two pages on plain, white, single-sided 8 ½ x 11 paper using 12-point font. Four copies (one original and three duplicates) should be submitted. No special packaging (binders, plastic covers, etc.) or additional material (videotapes, annual reports, brochures, etc.) should be included.

The letter must contain the following information:

- A short description of the program or activity
- Measurable objectives
- How this grant will further Komen's mission
- Amount Requested
- Total Project Budget and other sources of funding
- Concise budget justification (explanation of how funds will be spent)
- For conferences only - anticipated number of participants, description of target participants, description of conference format including specific topics to be covered and speakers, if known.
- Other participating organizations

The letter should be signed by the organization's signatory, usually the President or Executive Director. Please attach proof of non-profit status.

The letter should be addressed and mailed as follows:

**Brainerd Lakes Affiliate of Susan G. Komen for the Cure**

Attn: Brenda Jindra  
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Brainerd MN 56401  
Grantschair.komen@charter.net  
218-839-2000